

ALTERNATIVE DISPUTE RESOLUTION PROGRAM



Annual Mediator Training and Activity Report

NAME

FOR FISCAL YEAR

MEDIATIONS: Volunteer mediators will mediate a minimum of three workplace disputes per year, two of which must be for SFEB ADR Program.

LEAD MEDIATOR

CO-MEDIATOR

CASES OTHER THAN SFEB ADR
PROGRAM

OF CASES # OF HOURS

OF CASES # OF HOURS

OF CASES # OF HOURS

TRAINING: Volunteer mediators should pursue eight hours of continuing professional development annually.

DATE # OF DAYS/HOURS

COURSE TITLE

ORGANIZATION PROVIDING TRAINING

DATE # OF DAYS/HOURS

COURSE TITLE

ORGANIZATION PROVIDING TRAINING

DATE # OF DAYS/HOURS

COURSE TITLE

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OTHER MEDIATION ACTIVITIES

_____ # of Hours Mentoring New Mediators.

Other ADR Related Activities:

PROGRAM SUGGESTIONS / COMMENTS

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Yes, I want to continue my commitment to participate as a CFEB ADR mediator.

No, I do not want to continue my commitment to participate as a CFEB ADR mediator. If No, please explain why.

Submit completed form to SFEB ADR Program Manager by September 30 of each year. Failure to do so may result in the mediator being dropped from the SFEB ADR roster until these reporting requirements are satisfied.

APPLICANT SIGNATURE (Digital Signature)

DATE

INSTRUCTIONS

1. Complete and digitally sign this fillable .pdf form on your computer
2. Save as ANNUAL MEDIATOR TRAINING AND ACTIVITY REPORT – YOUR NAME
3. Email to David Bayliff | david.m.bayliff@faa.gov